



**ST. CLAIR CATHOLIC**  
DISTRICT SCHOOL BOARD

*Lighting the Way ~ Rejoicing in Our Journey*

**ADDENDUM # 002**

**Questions & Answers**

**REQUEST FOR TENDER: 642-CP2020**

**Partial Roof Modification**

**Good Shepherd Catholic School**

**4 Edith Street, Thamesville, ON N0P 2K0**

**Submission Deadline and Location:**

**Tuesday, February 11, 2020**

**2:00:00 PM Local Time**

**Catholic Education Centre Reception Desk**

**420 Creek Street, Wallaceburg, ON N8A 4C4**

**ISSUED: February 5, 2020**

## **ADDENDUM #002**

### **1. APPENDIX B: BID FORM**

APPENDIX B: Bid Form has been revised to allow proponents to provide a price using an alternate supplier. REVISED APPENDIX B: Bid Form is included at the end of this addendum. **REVISED APPENDIX B: Bid Form** must be used in your bid submission.

### **2. Responses to questions received.**

## **QUESTIONS AND ANSWERS**

**Q1:** Will the St. Clair CDSB entertain other manufacturers of single-ply and multi-ply roofing systems solutions? We offer cost competitive equivalent roofing system solutions.

**A1:** **The Board will accept bids from contractors using an alternative manufacturer/supplier as long as the alternative meets or exceeds the specifications listed in the Bid Documents. A submittals of the alternate manufacturer specifications must be provided before the submission deadline and must be deemed an approved alternative by the Board before an award is made.**

**REVISED APPENDIX B: Bid Form**

Submitted By: \_\_\_\_\_

To:

St. Clair Catholic District School Board  
642-CP2020 Partial Roof Modification  
Good Shepherd Catholic School, Thamesville

**B1. Base Bid Price**

The Drawings, Specifications and other Contract Documents for this Project have been examined, as well as the premises and job site conditions affecting the work. The undersigned hereby offers to complete the work in accordance with the Contract Documents for the following bid price, in Canadian Funds, EXCLUDING HST:

\_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

or such other sums as may be finally ascertained in accordance with the allowances, deductions, or changes as set out in the Bid Documents. HST will be added to the bid price.

In submitting this Bid, the undersigned recognizes and accepts the right of the Owner to accept any Bid, which is deemed the most advantageous to the Owner, (or any part thereof), at the price submitted, or to reject any or all Bids. Acceptance of the Bid and/or award of the contract is subject to the approval of the Board.

In the event that a discrepancy arises between the written bid price and the associated numerical price, the written bid price will be deemed to be correct.

**B2. Harmonized Sales Tax (HST)**

The bidder shall not include the applicable HST in the bid price. The successful contractor will indicate on each application for payment as a separate amount the appropriate HST the Owner is obliged to pay.

HST Registration # \_\_\_\_\_

**B3. Cash Allowances**

1. Include a Stipulated Sum of twenty thousand dollars (\$20,000.00) to cover over the following items from which the Consultant shall direct payment for services, labour, and material.
  - a. Itemized Price Part A: Roof Areas "F" and "G" Cash Allowance of \$10,000.00

b. Itemized Price Part B: Roof Areas “H” and “I” Cash Allowance of \$10,000.00

Time and Materials rates to be applied against Cash Allowance work. Final reconciliation will adjust the cash allowance as credit to the SCCDSB for unexpended amounts and extra to the contractor for over expenditure. The contractor shall mark-up sub-trade time and materials billing for this portion of work at 10% only.

**B4. Itemized Prices**

The following prices make up the Base Bid amount. The following prices, if accepted by the owner, shall include all labour, material, tools, equipment, overhead and profit for the execution and completion of the scope of work herein and in accordance with these Bid Documents, EXCLUDING HST. No other cost consideration shall be added to the contract for the scope of this work if accepted by the owner. The owner retains the right to cancel any or all of the sites for any reason.

**PLEASE IDENTIFY THE ROOFING MANUFACTURER FOR THE PRICE SUBMITTED:**

	<i>Price</i>
<p><b>Part A: Roof Areas “F” and “G”</b> The Roofing Contractor is to peel back and separate the existing Two-Ply Modified Bitumen Granulated Surface Membrane from the current insulation below. Then the Contractor is to supply and install all Rigid Insulation, Protection board, etc., prior to installing a Two Ply Modified Bitumen Roof System as shown on the Enclosed Drawings and in accordance with the Project Specifications for this facility. (The Contractor will include a Cash Allowance of \$10,000.00, as noted in B4: Cash Allowances, with this price (if the allowance is not used, it will be taken off of the Total Tender Price).</p>	
<p><b>Part B: Roof Areas “H” and “I”</b> The Roofing Contractor is to peel back and separate the existing Two-Ply Modified Bitumen Granulated Surface Membrane from the current insulation below. Then the Contractor is to supply and install Protection Board, etc., prior to installing a Two Ply Modified Bitumen Roof System as shown on the Enclosed Drawings and in accordance with the Project Specifications for this facility. (The Contractor will include a Cash Allowance of \$10,000.00, as noted in B4: Cash Allowances, with this price (if the allowance is not used, it will be taken off of the Total Tender Price).</p>	
<p><b>Total Itemized Prices</b> Part A: Roof Areas “F” and “G” plus Part B: Roof Areas “H” and “I”. Total to be used to provide bid in Section B1. Base Bid Price.</p>	

**B5. Bonding**

Upon Award contractor will furnish a Performance Bond and Labour and Materials Bonds as outlined in these Bid Documents. The cost identified below is included in the Base Bid Price and EXCLUDES HST.

Bonding Company \_\_\_\_\_ Cost \_\_\_\_\_

**B6. Unit Prices**

Price (Hourly Rate) for roofing contractor to carry out and additional work which may be required by the Board beyond the Scope of Work, EXCLUDING HST.

\$ \_\_\_\_\_

**B7. List of Subcontractors**

Trade	<u>Mechanical</u>	Contractor	<u>Postma Heating &amp; Cooling</u>
Trade	_____	Contractor	_____
Trade	_____	Contractor	_____

**B8. Project Superintendent / Supervisor**

The Owner requires the General Contractor provide a full time site supervisor for the duration of the project. A minimum of 5 years supervisory experience is required. List proposed personnel and their experience in the table below. Supervisory experience with firms other than the Bidder is acceptable to include on the list. The General Contractor shall indicate the person chosen in writing to the Owner within 5 days of contract award.

Name	Firm/Position	Qualifications/ Experience

**B9. References**

References are required by proponents regardless if they are currently doing business with the St. Clair Catholic District School Board. References should be from other boards, counties, municipalities, academic institutions or companies of a similar size to the SCCDSB, if possible, for contracts for similar projects completed within the past 5 years. By completing this Bid Form the

proponent authorizes the SCCDSB to obtain business reference information from the following sources:

Organization Name	
Organization Address	
Contact Name/ Title	
Email	
Phone	
Type of Product/ Service	
Value of Contract	

Organization Name	
Organization Address	
Contact Name/ Title	
Email	
Phone	
Type of Product/ Service	
Value of Contract	

**B10. Conflict of Interest**

I /We confirm that: (please check one)

\_\_\_\_\_ There is not nor was there any actual or perceived Conflict of Interest or any other type of unfair advantage in our submitting this Proposal or performing or observing the contractual obligations of the Contractor in the Agreement.

OR

\_\_\_\_\_ Complete with this bid submission is a declaration on company letterhead of situations which may be a Conflict of Interest or an instance of unfair advantage or appears as potentially a Conflict of Interest or unfair advantage in our company submitting this Proposal or the contractual obligations of the Contractor under the Agreement.

*Please note that the Board has the right to waive an actual or perceived conflict of interest as described in section 2.54 CONFLICT OF INTEREST.*

**B11. Agreement of Terms**

I/We hereby acknowledge and agree that I/we have read, accepted, and completed all Contract Terms and Conditions and Appendices.



I/We understand it is the SCCDSB's intention that this RFT and the successful proponent(s)'s returned RFT submission will form the basis of the proposed contract. All of the terms and conditions of this RFT must be accepted by the proponent(s) and incorporated into the proponent(s) RFT submission. It is the SCCDSB's intention to use a Purchase Order when establishing a contract with the successful proponent(s).

The undersigned acknowledges receipt of Addenda Numbers \_\_\_\_\_ through \_\_\_\_\_ inclusive, and that the price, or adjustment thereof, for all work required therein is included in this submission.

**This page must be signed below and returned with your submission for your bid to be accepted.**

I/We the undersigned are duly authorized to execute this Bid Submission on behalf of:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Please refer to Appendix A: Bidder's Response Guide to ensure you include all necessary documentation with your bid submission*

**This concludes Addendum #002.**